

# SUSAN M. SWAN

sms@swanemploymentlaw.com

964 Fifth Avenue, Suite 207, San Diego, CA 92101

619.432.7935

## EDUCATION

### **University of California, Hastings College of the Law**

Juris Doctor - 2005

Civil Justice Clinic - Outstanding Performance Award; Best Oralist Nomination; Oral Argument Honorable Mention

### **University of Wisconsin - Madison**

Bachelor of Arts - 1998

Sociology - Concentration in Analysis and Research; Rural Sociology - Research Assistant; Film Series Coordinator

## EXPERIENCE

### **Swan Employment Law, San Diego, CA**

*Owner*

November 2015 - Date

Represent plaintiffs in employment litigation, including wrongful termination, discrimination, harassment, retaliation, and wage theft, and employment and severance contracts. Prepare cases for trial. Take cases to trial.

### **Gruenberg Law, San Diego, CA**

*Attorney*

November 2009 - October 2015

Drafted complaints; attorney fee and other motions; discovery; and oppositions to summary judgment, demurrers, and motions to strike. Supervised and mentored junior attorneys. Took and defended depositions. Negotiated settlements, including at mediation. First-chaired jury and court trials.

### **Ventura County District Attorney's Office, Ventura, CA**

*Deputy District Attorney*

March 2008 - September 2009

Conducted 19 jury trials and over 75 motions, court trials, sentencing, restitution, and other hearings. Received Trial Leader Award. Drafted procedural and evidentiary motions. Investigated and prepared cases for trial, including witness interviews. Negotiated restitution amounts. Reviewed police reports and determined whether to file charges.

### **Schwartz, Steinsapir, Dohrmann & Sommers LLP, Los Angeles, CA**

*Labor Litigation Associate*

February 2006 - February 2008

Conducted arbitrations. Represented employee in investigative interviews. Prepared subpoena responses. Drafted pleadings, discovery requests, and briefs before administrative agencies and state and federal courts. Advocated for employees in distribution of \$50,000,000 restitution in federal criminal case.

### **General Assistance Advocacy Project, San Francisco, CA**

*Co-President, Student Advisory Board; Board of Directors; Fundraising Committee*

2004 - 2005

Recruited, trained, and supervised 45 law student volunteers at public benefits advocacy clinic.

### **United Auto Workers, Detroit, MI**

*Law Clerk*

Summer 2004

Researched civil procedure and labor and administrative law, including retiree health benefits.

### **The Marquez Law Group, LLP, San Francisco, CA**

*Intern*

2003 - 2004

Drafted pleadings and discovery documents for Section 8 tenants in mold and habitability litigation.

### **Lorber, Greenfield, Polito and Pengilly LLP, Poway, CA**

*Clerk*

Summer 2003

Researched contract and real estate law. Drafted pleadings. Summarized litigation history.

### **AIDS Legal Services Project, San Diego Volunteer Lawyer Program, San Diego, CA**

*Intern*

Summer 2003

Interviewed clients and wrote estate planning documents. Drafted correspondence to creditors for indigent clients.

## AWARDS

Super Lawyers Rising Star: 2015, 2016; San Diego Business Journal Best of the Bar: 2014, 2015; San Diego Daily Transcript Labor & Employment Top Attorney: 2014, 2015; San Diego Metro 40 Under 40: 2014.